

THE WOODS WOMENS'S GOLF ASSOCIATION (WWGA)

BOARD MEETING MINUTES

November 19, 2018

Present: Fran, Jacque, Linda, Sheila, Becky, Sally, Karen, Joyce

Absent: Ron

Becky opened the meeting.

Next Meeting: January 2, 2019 at 11:30am in the Sales Office

Meeting minutes approved from prior meeting of October 22, 2018

President:

- Becky requested the board meetings begin promptly at agreed time.
- Detailed 2018 Financial Statement was submitted including Revenues and Total Expenses broken down by Non-tournament Expenses and Tournament Expenses. 2018 Year -End balance will be about \$1,194 after several year- end checks are submitted.
- WWGA By-Laws have not been updated since 2015. A preliminary review of Board job descriptions was requested.

Tournament Chair:

- Provided Tournament Chair duties to all members.
- Distributed 2019 WWGA and WMGA Schedule for 2019.
- It was recommended to have at least 1 non-playing person in each tournament registration process.
- Financial responsibilities of the WWGA vs the Member/Member Tournament need clarification. (100% of monies collected for Birdie Tree, Mixed Match play and Woman's Match play are given back to winners.)

Membership Chair:

- Provided duties for Membership Chair position to the Board.
- Suggested a personal touch be added for membership and phone calls made to new golf membership residents to discuss the WWGA.
- Consider an "Ambassador" program for new members.
- Sally to provide a list of new Class IV members to Jacque.

- Meet and Greet is April 13, 2019. Same day as Woods New Member Orientation. WWGA Board members are asked to attend.

Vice President:

- Submitted responsibilities of Vice President's office to all for review.
- The Vice President position also included the responsibility of acting as Tuesday Ladies League Head Coordinator. This may limit the qualifications of those seeking this position. Discussion to continue at next Board Meeting.
- Sheila, Linda and Becky are to meet with Penny Gladwell to discuss how Tuesday winners were determined.

Treasurer:

- Becky and Karen met and anticipate the budget for 2019 will be balanced.

Secretary:

- Submitted proposed job responsibilities to the Board.

Meeting Adjourned