

HOW TO PREPARE A SCORECARD

Keep one combined scorecard for each 3-some. If you have a 4-some you may use 2 scorecards, otherwise fit all player's scores on one scorecard. Have a second person in your group also keep a scorecard, this ensures the scores being submitted are accurate to help avoid disqualifications due to incorrect totals.

For every game, except a Scramble, the scorecard is prepared the same way regardless of the game and must contain the following:

- Player's Names, no initials.
- An accurate count of the gross score and putts for each hole including penalties for each hole.
- Your total gross score and total gross putts for each 9 holes and for 18 hole if played. If the game is a scramble, only gross scores are needed.
- Circle any Birdies on your card and identify any chip-ins.
- 2 signatures from players in your group both attesting to the accuracy of the scores. *Each player is responsible for the accuracy of their score. Inaccurate scores can result in disqualification. It is not the Coordinators job to verify calculations or to ensure the cards are signed.*
- **Players listed on an unsigned scorecard or with missing totals or with only one name in the scorecard will not get any points for that day.**
- Validation is a part of the USGA handicap rules, which is why you cannot submit a score into GHIN when you play by yourself.

This is what a completed scorecard should look like. Instead of using a slash between the gross score for the holes and putts, it might be easier to use a dot, e.g., 5.2. In this example, this group played 18 holes, but other players in MV18 group that day only completed 14 holes due to rain. So, the scorekeeper kindly provided a 14-hole score. This is not necessary, only 9 holes and 18 holes gross scores and putts are needed.

| HOLE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | OUT | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | IN | TOTAL | HCP | NET |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|--------|--------|-------|
| BLUE TEES | 395 | 433 | 128 | 472 | 415 | 405 | 551 | 404 | 134 | 3337 | 387 | 183 | 416 | 156 | 336 | 534 | 313 | 389 | 570 | 3284 | 6621 | | |
| BLUE HANDICAP | 9 | 5 | 17 | 13 | 11 | 3 | 1 | 7 | 15 | | 4 | 14 | 2 | 18 | 10 | 8 | 16 | 12 | 6 | | | | |
| WHITE TEES | 300 | 395 | 115 | 456 | 394 | 251 | 538 | 392 | 120 | 2961 | 293 | 179 | 400 | 151 | 322 | 516 | 302 | 367 | 550 | 3080 | 6041 | 4471 | 114 |
| WHITE HANDICAP | 11 | 5 | 17 | 9 | 7 | 13 | 1 | 3 | 15 | | 16 | 12 | 4 | 18 | 8 | 2 | 14 | 10 | 6 | | | | |
| PAR | 4 | 4 | 3 | 5 | 4 | 4 | 5 | 4 | 3 | 36 | 4 | 3 | 4 | 3 | 4 | 5 | 4 | 4 | 5 | 36 | 72 | | |
| Laura Word | 5/2 | 5/2 | 4/2 | 4/1 | 6/3 | 5/2 | 5/1 | 6/2 | 3/1 | 48/17 | L | 5/2 | 5/1 | 4/1 | 3/2 | 5/2 | 6/2 | 5/2 | 4/2 | 6/2 | 48/17 | 34/33 | 65/25 |
| Renee Gibb | 7/3 | 6/3 | 4/2 | 5/2 | 7/2 | 6/2 | 7/2 | 6/1 | 4/2 | 52/19 | R | 6/2 | 4/2 | 5/2 | 4/2 | 7/1 | 8/1 | 7/2 | 8/2 | 58/18 | 110/35 | 78/25 | |
| + OR - | | | | | | | | | | | | | | | | | | | | | | | |
| Sheila Jay | 5/2 | 5/2 | 5/2 | 6/2 | 7/3 | 5/2 | 8/2 | 7/2 | 8/2 | 56/19 | S | 5/1 | 5/2 | 5/1 | 7/1 | 6/2 | 8/2 | 7/4 | 6/2 | 9/2 | 58/17 | 114/36 | 87/25 |
| GREEN TEES | 291 | 383 | 100 | 440 | 356 | 245 | 431 | 312 | 115 | 2673 | 285 | 154 | 384 | 130 | 278 | 414 | 279 | 355 | 490 | 2769 | 5442 | | |
| GREEN HANDICAP | 11 | 7 | 17 | 1 | 5 | 13 | 3 | 9 | 15 | | 12 | 16 | 2 | 18 | 8 | 6 | 14 | 10 | 4 | | | | |
| MEN'S / LADIES' PAR | 4 | 4 | 3 | 5 | 4 | 4 | 5 | 4 | 3 | 36 | 4 | 3 | 4 | 3 | 4 | 5 | 4 | 4 | 5 | 36 | 72 | | |
| GOLD TEES | 282 | 333 | 98 | 322 | 352 | 239 | 421 | 306 | 102 | 2455 | 277 | 144 | 255 | 118 | 268 | 395 | 268 | 324 | 434 | 2483 | 4938 | | |
| GOLD HANDICAP | 9 | 7 | 15 | 11 | 5 | 13 | 1 | 3 | 17 | | 12 | 8 | 18 | 16 | 2 | 6 | 14 | 10 | 4 | | | | |
| MEN'S / LADIES' PAR | 4 | 4 | 3 | 5 | 4 | 4 | 5 | 4 | 3 | 36 | 4 | 3 | 4 | 3 | 4 | 5 | 4 | 4 | 5 | 36 | 72 | | |

Course/Slope Ratings
 Blue MEN 72.0/125 White MEN 68.5/119 Green MEN 65.8/116 Gold MEN 63.8/111
 WOMEN 70.7/122 WOMEN 68.3/119

Rules of Play:
 - USGA Rules govern unless modified by local rules.
 - Golfers are responsible for damage to adjoining properties!
 - Golf carts use 90 degree rule unless posted otherwise.
 - Out-of-bounds is defined by edge of pavement on roadways unless otherwise marked.

Additional Rules:
 - Comfort Stations are located after holes 5, 9, 12, and after the 15th tee.
 - In the event of lightning, seek shelter. Return to the Clubhouse if possible.
 - In case of emergency, call 911. To contact The Woods Pro Shop, dial 304-754-7222.
 - No outside coolers. Alcoholic beverages must be purchased from the beverage cart or the Clubhouse Grille.

Avoid Slow Play! The pace of play is 4 hrs., 20 minutes. Be ready to hit at your turn. Keep up with the group in front of you. Exit greens quickly and record scores at the next tee.

The Woods Pro Shop: 304-754-7222
 "★★★★" - Golf Digest

Following play and **no later than 1:30 put your scorecard in the envelope on the bulletin board outside Pro Shop**. The Lead Coordinator will collect cards from the envelope. Do not give them to the Lead Coordinator.