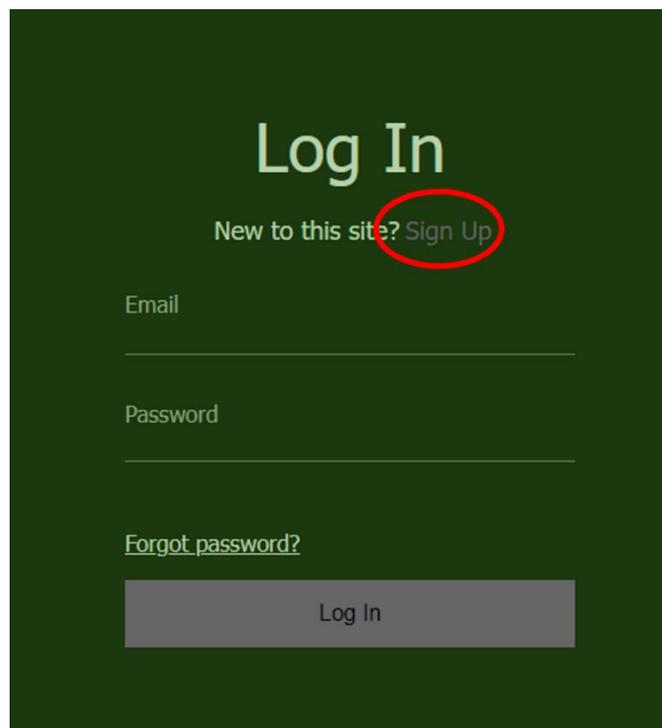


## How to Register onto the WWGA website. 2022 Update

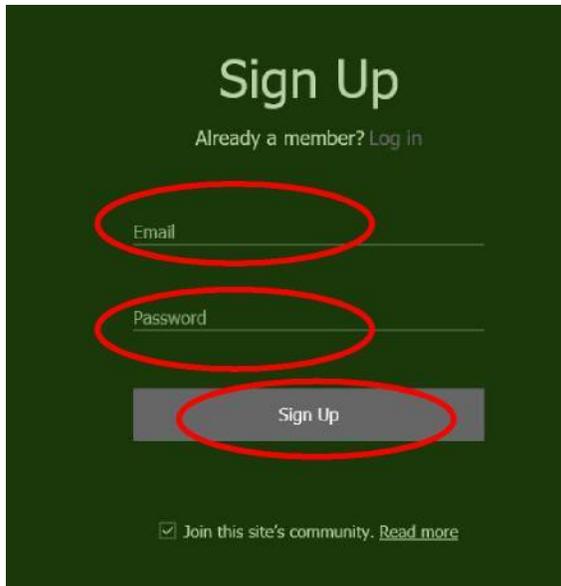
- 1) Go to WWGA website ([www.thewwga.org](http://www.thewwga.org)).
- 2) Click on **Log In/Register**.



- 3) **Log In** page will come up.
- 4) Click **Sign Up** to register for the first time on the site.

A screenshot of the WWGA "Log In" page. The page has a dark green background. At the top, the text "Log In" is displayed in a large, light green font. Below it, the text "New to this site? Sign Up" is shown, with "Sign Up" circled in red. There are two input fields: "Email" and "Password", each with a horizontal line below it. Below the "Password" field is a link that says "Forgot password?". At the bottom of the page, there is a grey button labeled "Log In".

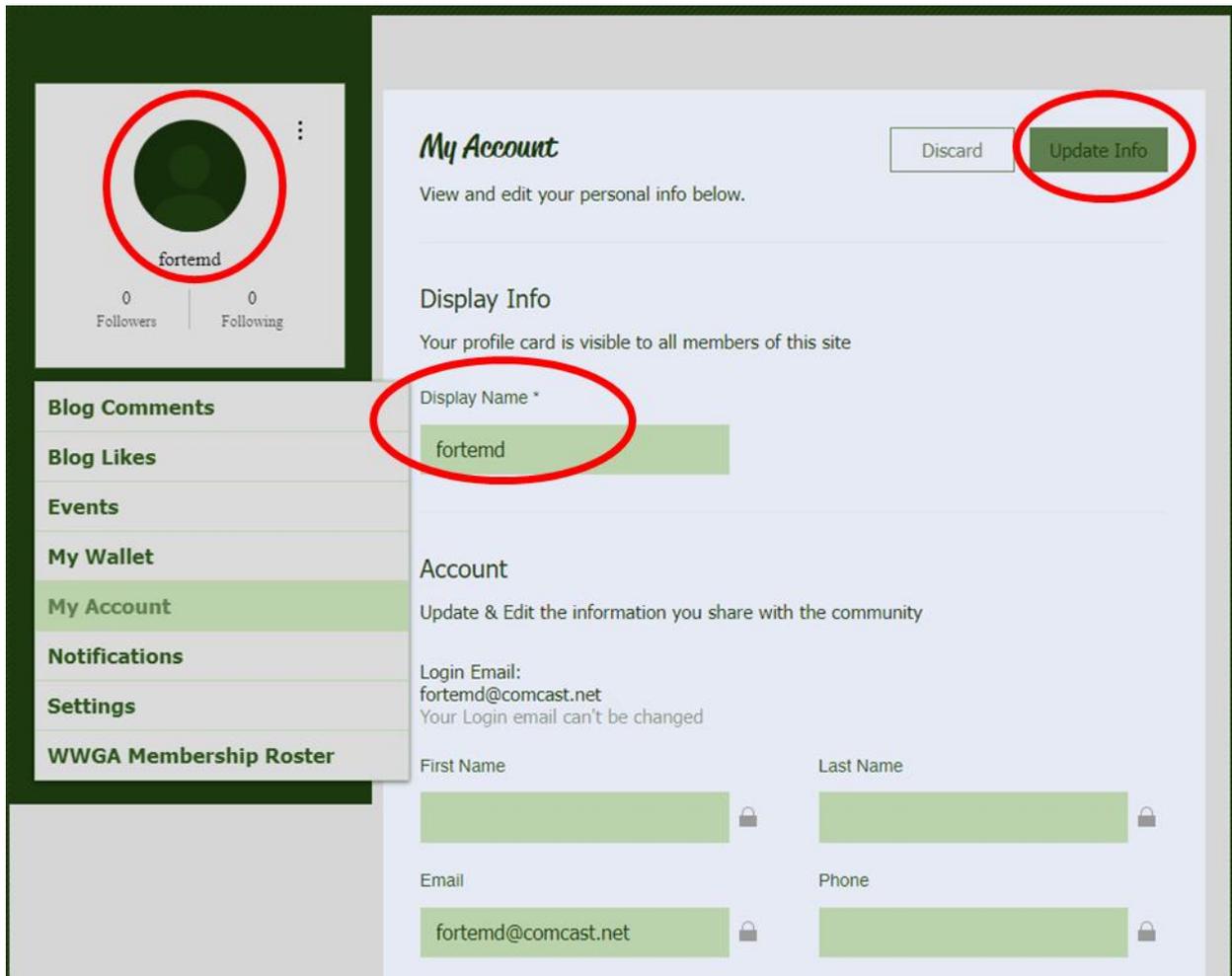
- 5) **Sign Up** page will come up. Enter the email address and password you want to use to log into the site. Keep the **Join this site's community** checked.



- 6) Click **Sign Up**
- a) Enter your **email** and a **password**.
  - b) Keep the Join the community box checked.
  - c) Click **Submit**
- 7) The Home page will appear
- 8) Click on **down arrow**, upper right corner, select **My Account**.



- 9) **My Account** page will then appear. Each person that registers will be giving an account. Here you can control all your settings, including your personal information, and what you might want to receive email notification about such as updates to specific posts, comments on your posts, etc.



10) Enter the following on your My Account page:

- a) Enter the following on your My Account page:
- b) Go to the **Display Name** field, and change entry from your email to your name (First and Last)
- c) Click **Update Info** - you name should be changed below the circle where your picture should go.
- d) Click on the **circle** – select a picture to put there (best if cropped square first, or it could end up sideways).
- e) Click **Update Info**

11) **Now you are registered on the site.!**

- a) **(OPTIONAL)** If you'd like, you can change your Notification Settings here or can add info you'd like to share on your profile. You can also go to [All Announcements](#) and make comments and follow to get emails of any posts you'd like.

12) After this, the next time you log into the site, you just need to enter your email and password.

13) Now if you go to the HOME page menu and select [Website Members](#), you can see everyone that has registered into the website community. If your name and picture is there, you're finished registering!