## How to Sign-Up or Cancel Playing Sign-Up on WWGA Website

Our WWGA website will be used exclusively for signing up or canceling sign-ups for both **Tuesday Games** and **Woodswomen Weekend Golf**. These pages work the same but start on different pages.

- 1. Go to the WWGA website (<u>www.thewwga.org</u>).
- 2. Click on Log in/Register and log in (or register on the site if you have not already done so).

Woods Women's Golf Association				ı (	Log In/Registe	
WWGA						
Home	Tourname	nts Tuesday Ga	ames Weekend P	lay Mason Dixon	WWGA Board	
Join W	WGA	Social Events	Calendar	Rules	More Golf	
		- V	Y			

- 3. For **Tuesday Games** Sign-Up, click on the **Tuesday Games Sign-Up** page from the Tuesday Games pull down menu.
- 4. For Woodswomen Weekend Sign-up, click on the Weekend Play menu.



 For Tuesday Games, find the play date and group (MV18, SL18, MV9, or SL9) you want to play in, and press the SIGN-UP button to register. Note: Click on the SIGN-UP button to see who else is signed up so far, and the tee time.

04 Tue SL9 - Casual Play	SIGN-UP
04 Apr MV9 - Casual Play	SIGN-UP
04 Apr SL18 - Casual Play	SIGN-UP
<b>04</b> Apr MV18 - Casual Play	SIGN-UP
11 Apr SL9 - Casual Play	SIGN-UP
11 Apr SL18 - Casual Play	SIGN-UP
11 Apr MV9 - Casual Play	SIGN-UP
11 Apr MV18 - Casual Play	SIGN-UP

6. For **Weekend Play**, find the date you want to play, and press the **SIGN-UP** button to register.



- 7. If you have not signed up before you will need to fill in your first and last names and your email address (these might be preloaded for you). Press **SUBMIT** to finish the signing up for that day and group.
  - 8. Once you have signed up, you will see a Thank you screen confirming that you have signed up. You will also receive an acknowledgement email.

*First Name	*Last Name	Woodswomen Weekend Golf - May 1
		DRAFT
*Email	Forte	May 01, 9:00 AM – 1:00 PM Mountain View Course
mary_forte@comcast.ne	et	

9. If you have signed up but later have found that you can no longer play, you need to cancel on this site too. To do so, click on the event it will state that either you are going or are not going. To change that status, just press Update RSVP to cancel playing, or reregister if you can now play.



## ANOTHER WAY TO SEE WHAT "EVENTS" YOU HAVE SIGNED UP FOR

## AND CANCEL MULTIPLE ONES EASILY.

1. After you have logged into the website, go to the log- in button on the top right of the website.

Woods Women's Golf Association						
WWGA					AND	My Drafts My Wallet My Account
Home	Tournam	ents	Tuesday Gam	nes Weekend P	lay Mason Dix	on WWGA Board
Join W	WGA	Socia	l Events	Calendar	Rules	More Golf
					Y I	website weather

2. Click on the **pull-down arrow** and select **My Account**. This will take you to your personal account page. Here is where you can update lots of your personal information, including adding a picture and updating your name under your picture.

	<b>My Account</b> View and edit your personal info below.			
Mary Forte Admin 3 9 Followers Following Edit	Login Email: mary_forte@comcast.net ① Your Community Page URL This is your own personalized URL that other members can see. https://www.thewwga.org/profile/mary_forte			
Blog Posts (2)	First Name	Last Name		
My Drafts	Mary	Forte		
Blog Comments (2)				
Blog Likes	Contact Email 🕀	Phone		
Events	mary_forte@comcast.net	443-306-6446		
My Wallet				
My Account	Lindata Info			
Notifications	opuate into			
Settings				
WWGA Membership Roster				

3. In the section below your name and picture, select **Events**. That will show you what "events" you are signed up for.

	WWGA Roster	Announ	cements	Website Use	Website Members
	Followers 9 Followers 9 Edit	Eve Track Up Tue,	ents c and manage yr coming Events Apr 13	our events here. Past Events  MV18 - Player's Choice	
ł	Blog Posts (2)				
	My Drafts				
I	Blog Likes				
	Events				
	My Wallet				
	My Account				

4. Click on the **down arrow** to the right of an event, and you can click **Cancel RSVP** if you want to cancel your RSVP to play in that game on that day.

	Events
	Track and manage your events here.
Mary Forte	Upcoming Events Past Events
Admin 3 9 Followers Following	Tue, Apr 13 MV18 - Player's Choice
Edit	Apr 13, 9:00 AM EDT Mountain View Golf Course, 113 Clubhouse Ridge, Hedgesville, WV, USA
Blog Posts (2)	View Event Details Cancel RSVP Share Event
My Drafts	
Blog Comments (2)	
Blog Likes	
Events	